



Dr. Abdul Raheem

Associate Professor & Principal

Ref. No.: MANUU/CTE/AWB/2016/675

Date: 27.12.2016

To,

Subject: MANUUCTE AWB - Purchase of To supply and installation of furniture at CTE Aurangabad of Limited Tender Enquiry of reg.

Sir/Madam,

The University intends to procure furniture for **CTE Aurangabad** of the University as per the specification mentioned below from the original manufacturer/authorized supplier/ Govt. organizations only. You are requested to submit quotations in sealed envelope as per Annexure-I on a printed letter head of the firm consisting the details as per attached proforma on or before 16 January, 2016 by 03:00 PM and the tender will be opened on the same day at 4:00 p.m. in the presence of prospective bidders.

Limited Tender Document for the Procurement of Furniture at CTE, Aurangabad

| S. No. | Particulars | Quantity required |
|--------|---|-------------------|
| 1 | Glass Board: 8x4, Utilizes only ¼ PPG Starphire, tempered safety writing, non staining writing surface, compatible with any marker | 04 |
| 2 | Computer Tables: 2x3, top and vertical panels made out of 24 mm pre laminating particle board with one tray to hold keyboard & mouse, height of table 36" | 05 |
| 3 | Computer chair: With arms, seat and back, with height adjustment push revolving without wheels | 05 |
| 4 | Study Table: 6x3, Top 18mm commercial ply with laminated and edges with 2mm PVC bidding Frame: 2ø (14 guage) square pipe at top and legs (6 legs) (with rubber bushes) Horizontal 2ø (14 guage) foot rest at all sides 6.5ø from floor powder coated | 04 |
| 5 | 'S' type chairs - knitted: with full arms Manufactured out of the powder coated 16 guage 1ø tubular sheet pipe with additional reinforcement at the corners fitted with wood seat and back within 2 mm PVN nylon knitting seat and back. | 25 |
| 6 | Laboratory Tables: length 6ø width 3ø and height 3ø the top made with 1/2ø granite and frame & legs made with 16 guage sheet and square pipe of 2ø | 04 |
| 7 | Almirah: 6 feet Almirah 78ø x 36ø x 19ø of shelves making five compartments of 18/20g powder coated with 6 layer premium lock (3 side locking system) | 04 |
| 8 | Book Shelf: of size 78ø x 33ø x 15ø of steel having 5 compartments with folding doors with glass 20/22g powder coated | 11 |
| 9 | News Paper Stand: Double sided, Height 50ø x 35ø, Top 36ø x 23ø, 25ø square frame, 18 mm top pre-laminated, power coated | 02 |
| 10 | Visitor Chair: Visitor Chairs (Cushion): full arms rubber handle with cushion seat & back of 1ø steel pipe of 16 guage | 10 |

مولانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)
(Accredited "A" Grade by NAAC)

COLLEGE OF TEACHER EDUCATION – AURANGABAD



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Terms & Conditions:

1. Prices are to be quoted both in figures and in words. In case of a discrepancy, that quoted in words/ lowest amount will be taken as valid.
2. The bidder should be a reputed firm. OR
The bidder should be a direct manufacturer or authorized dealer of the above item(s).
3. Incomplete Bids in any respect are liable to be rejected.
4. The bid must mention the specifications as per the Annexure 6 1 and to submit the sample as required by the University.
5. The quantity included in the bid can be increased or decreased at the discretion of the Competent Authority, Maulana Azad National Urdu University Hyderabad.
6. The supply of said items has to be made within a period of two weeks from the date specific time, 0.5% cost of the whole supply for every week as late supply will be deducted from the bill to the maximum of 10% after which the order will remain cancelled. In case, if the firm supplies inferior quality, the University may at its decision reject the entire material and impose penalty.
7. Item offered in the tender enquiry may be re-ordered at the same rate, terms & conditions within a period of twelve months/one year.
8. The amount quoted should include all the charges including taxes, transportation, etc.
9. All pages of the tender document are to be signed and stamped by the tendering firm and to be attached along with the bids.
10. Conditional bids are not accepted.
11. If any manufacturing defect is found till one year / warranty period from the date of supply, the firm should replace the part/item on their own cost within one week from the date of such complaint.
12. The University reserves all the rights to place the order items-wise with the firm quoted L-1 rates.
13. The firms should submit Rs. 15000/- as EMD in the form of DD drawn in favour of MANUU payable at Hyderabad.
14. The L-1 firms should submit 10% as performance guarantee in the form of DD/Bank guarantee drawn in favour of MANUU payable at Hyderabad.
15. For any query/clarification, you may contact Principal, MANUU CTE Aurangabad/ Purchase Section MANUU, Hyderabad.
16. The University reserves all the rights to reject or accept any tender without assigning any reason or cancel or withdraw the tender notice.
17. In case of any dispute, Hyderabad will be the Jurisdiction. The Registrar, Maulana Azad National Urdu University, Hyderabad shall decide the issue and his decision will be final and shall be binding on the both parties.

(Abdul Raheem)

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Annexure-I

| S. No. | Particulars | Quantity required | Unit Price | Total Amount |
|--------|---|-------------------|------------|--------------|
| 1 | Glass Board: 8x4, Utilizes only ¼ PPG Starphire, tempered safety writing, non staining writing surface, compatible with any marker | 4 | | |
| 2 | Computer Tables: 2x3, top and vertical panels made out of 24 mm pre laminating particle board with one tray to hold keyboard & mouse, height of table 45" | 5 | | |
| 3 | Computer chair: With arms, seat and back, with height adjustment push revolving without wheels | 5 | | |
| 4 | Study Table: 6x3, Top 18mm commercial ply with laminated and edges with 2mm PVC bidding Frame: 2ø (14 guage) square pipe at top and legs (6 legs) (with rubber bushes) Horizontal 2ø (14 guage) foot rest at all sides 6.5ø from floor powder coated | 4 | | |
| 5 | 'S' type chairs - knitted: with full arms Manufactured out of the powder coated 16 guage 1ø tubular sheet pipe with additional reinforcement at the corners fitted with wood seat and back within 2 mm PVN nylon knitting seat and back. | 25 | | |
| 6 | Laboratory Tables: length 6ø width 3ø & height 3ø the top made with 1/2ø granite and frame & legs made with 16 guage sheet and square pipe of 2ø | 4 | | |
| 7 | Almirah: 6 feet Almirah 72ø x 36ø x 19ø of shelves making five compartments of 18/20g powder coated with 6 layer premium lock (3 side locking system) | 4 | | |
| 8 | Book Shelf: of size 78ø x 33ø x 15ø of steel having 5 compartments with folding doors with glass 20/22g powder coated | 11 | | |
| 9 | News Paper Rack: Double sided, Height 50ø x 35ø, Top 36ø x 23ø, 25ø square frame, 18 mm top pre-laminated, powder coated | 2 | | |
| 10. | Visitor Chair: Visitor Chairs (Cushion): full arms rubber handle with cushion seat & back of 1ø steel pipe of 16 guage | 10 | | |

Place:

Date:

Signature of the authorized
representative of the firm with stamp